



Meetings & Events





BUCKATREE HALL HOTEL TELFORD

Buckatree Hall is 3 star hotel situated at the foot of the Wrekin in Wellington, Telford, Shropshire. Set in its scenic gardens with miniature lake it is surrounded by beautiful countryside and spectacular views. The hotel was completely refurbished during 2011 to today's high standard incorporating the Lander bar, Lakeside restaurant, meeting rooms and bedrooms, transforming the hotel with a stylish yet tasteful finish. Only 2 minutes from junction 7 of the M54 motorway we are ideally placed for Telford, Shrewsbury and local amenities.

Sir John Bayley Suite

The Sir John Bayley suite can accommodate upto a maximum of 150 delegates. A versatile, air conditioned space with floods of natural daylight and its own private bar. An ideal venue for corporate events, networking, awards ceremonies, exhibitions & general meetings. The room can be divided into 4 separate break out / syndicate areas and is located on the ground floor being fully accessible. In addition the Sir John Bayley suite benefits from private access leading directly to the car park.

The Hesba Stretton Suite

Added to the hotel in 2014 the suite is a light, inviting and contemporary room ideal for board meetings, networking, small presentations or as a syndicate / breakout area. The room also benefits from air conditioning and patio doors onto a terraced area.

Accommodation

The hotel offers a wide range of accommodation from standard bedrooms, scenic view rooms with private balconies and a Penthouse suite set over 2 levels. Every bedroom has been designed and equipped with the business traveller in mind with work desks, safes large enough to fit a lap top computer, ironing stations and free Wi-Fi. All residential guests are able to take full advantage of our gym.



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Conference Light Package

- Main meeting room hire
- Tea, coffee & biscuits on arrival
- Mid morning tea & coffee
- Lunch, assorted sandwich platter with chips
- Flipchart and pens
- Jugs of iced water
- Free onsite parking
- Free Wi-Fi
- Stationary box
- A dedicated member of our Meetings & Events team to welcome and assist you throughout the duration

£18.00 per delegate
(minimum numbers apply)

Day Delegate Rate

- Main meeting room hire
- Tea, coffee & pastries on arrival
- Mid morning tea & coffee with biscuits
- Working buffet lunch to be served in the room or chef's choice 2 course hot & cold buffet in the Lakeside restaurant.
- Afternoon tea & coffee with cake or fruit
- Flipchart, pens, data projector & screen
- Jugs of iced water
- Free onsite parking
- Free Wi-Fi
- Stationary box
- A dedicated member of our Meetings & Events team to welcome and assist you throughout the duration

£28.00 per delegate
(minimum numbers apply)



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24 Hour Delegate Rate

- Inclusive of the above Day Delegate package
- Overnight accommodation in an en-suite standard room (upgrades available at additional cost)
- 32" Flat screen televisions in all rooms with free view channels
- Work space in all bedrooms
- Three course dinner followed by tea or coffee
- Traditional English breakfast
- Free Wi-Fi available in all guests bedrooms

From £110.00 per delegate
(minimum numbers apply)

Executive Day Delegate Rate

- Main meeting room hire
- Breakfast baps served with tea & coffee on arrival
- Mid morning tea, coffee, orange juice & fruit skewers
- Working buffet lunch served in the room or your choice 2 course hot & cold buffet in the Lakeside restaurant with jugs of orange juice
- Afternoon tea & coffee served with a selection of scones & éclairs
- Bottles of still & sparkling mineral water with cordials
- Flipchart, pens, projector & screen
- Stationary box
- Meeting table confectionary
- Free onsite parking
- Free Wi-Fi
- A dedicated member of our Meetings & Events team to welcome and assist you throughout the duration

£28.00 per delegate
(minimum numbers apply)

Alternatively you may prefer to select a room hire only option and add additional items on separately.



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Room Dimensions & Capacities

Name of Suite	Floor	Conference Suite Capacity						Conference Room Dimensions (in metres)			Disabled Access
		Theatre	Boardroom	U-Shape	Classroom	Dinner Dance	Cabaret	Length	Width	Height	
Sir John Bayley Suite	Ground	150	40	50	50	120	60	15.24	12.80	2.8	Yes
Syndicate 1	Ground	30	16	16	16			4.0	6.5	2.8	Yes
Syndicate 2	Ground	30	16	16	16			4.0	7.5	2.8	Yes
Syndicate 3	Ground	50	25	30	30		25	5.5	10.5	2.8	Yes
Syndicate 4	Ground	50	25	30	30		25	5.5	10.5	2.8	Yes
Hesba Stretton	Ground	35	20		16			8.4	4.5	2.6	Yes



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Additional Items for non inclusive delegates

Breakfast baps on arrival	£3.95pp
Jugs of fresh orange juice	£7.95 (serves 6)
Fresh fruit platter	£9.95 (serves 6)
Full English breakfast	£10.95pp
Tea & coffee	£1.95pp
Tea & coffee with biscuits	£2.25pp
Tea & coffee with pastries	£2.95pp
Fruit skewers	£1.75pp

Additional equipment charges

Flipcharts	£15.00
LCD projector & screen	£50.00
Laptop	£80.00
Plasma screen T.V & DVD player	£100.00
PA system	£90.00
Microphones	£30.00
Photocopying	£0.10 per sheet
Faxing	£0.50 per sheet

Further equipment is available on request which may incur additional charges.

Bar and restaurant menus are available throughout the day and evening, please note pre-orders will be required in advance for parties over 6.

If there are any items you require that do not appear on this list we will be only too happy to accommodate your request, if at all possible.



BUCKATREE HALL HOTEL TELFORD

Sir John Bayley Suite – Theatre



Sir John Bayley Suite – U-Shape



Hesba Stretton Suite – Board Room



Sir John Bayley Suite – Board Room

