

*Complete your*  
**Love Story**   
*with us*

## CONGRATULATIONS!

Your wedding will be an event that is remembered for a lifetime. We have a setting that is refreshingly different yet elegant, understated and relaxing, quite simply a wonderful retreat.

We take pride in perfecting the details that make up your wedding day, it is our pleasure. We are here to help - from intimate to extravagant, traditional to the unexpected, rest assured you will be in safe hands.

You and your guests will be catered for by attentive and professional staff. You can be confident that our services and facilities will cover all your requirements. Please do not hesitate to contact us to arrange an appointment.

Thank you for considering Buckatree Hall Hotel for your special day



01952 641821



[sales@buckatreehallhotel.com](mailto:sales@buckatreehallhotel.com)



## Complete Package

Planning a wedding is one of the ten most stressful events you will endure. Our objective is simple, to make this process as easy and uncomplicated as possible. All of the items listed below are included when you celebrate your big day with us.

- Red carpet welcome
- Choice of arrival drink
- Three course wedding breakfast from our extensive selection
  - A glass of house wine with the meal
  - Celebration toast drink
  - Menus, place cards and table numbers
  - White table linen & napkins
  - Chair covers with choice of coordinating sash
  - Use of hotel cake stand and cake knife
- Master of ceremonies to guide you through the day
- Daytime room hire (excludes civil ceremony room hire)
  - Evening room hire
  - 6 item finger buffet
  - Resident DJ (7.00pm – midnight)
- Complimentary bridal suite (subject to availability)
- Discounted guest accommodation (subject to availability)

**£75.00 per person**

(minimum 50 guests – maximum 120 guests)

## Evening Reception Only

Ideal if you are planning a late ceremony and require a less formal day. Our Sir John Bayley Suite, Lakeside Suite or, outdoors in our Pagoda are all licenced for civil ceremonies. Please note, it is the responsibility of the bride & groom to contact the Superintendent Registrar once you have arranged the venue.

As this does not include a formal sit down wedding breakfast we suggest your civil ceremony takes place no earlier than 3.00pm.

- Civil ceremony room hire
  - Red carpet welcome
- Arrival drink for after the ceremony
  - Eight item finger buffet
- Hire of evening reception room
- Master of ceremonies to guide you through the day
  - White linen table cloths
  - Use of the hotels cake stand and knife
  - Resident DJ
- Discounted guest accommodation rate (subject to availability)

**£39.00 per person**

(minimum 70 guests – maximum 150 guests)

## Exclusive Use

We are delighted to offer Buckatree Hall hotel as you're totally "Exclusive Wedding Venue". Prices are based on maximum numbers of 80 guests for the day and 100 for the evening. Exclusivity starts from 11.00am on the day of your wedding and runs through until 10.00am the following day.

- Red Carpet Welcome
- Prosecco Reception
- Selection of Canapés
- Two glasses of house wine with your meal
- One glass of Champagne to toast the Bride & Groom
- Three course menu of your choice from our selection
- Master of ceremonies to guide you through your special day and to ensure proceedings run smoothly
  - White linen table cloths & linen napkins
- White chair covers with coordinating sash and table runners
  - Use of the hotels cake stand & cake knife
  - Buffet for your evening reception
  - Disco evening entertainment
- 60 rooms exclusively reserved on the night of your wedding on a bed & breakfast basis
- 20 rooms exclusively reserved for the night prior to your wedding on a dinner, bed & breakfast basis

**Exclusive Use £15,000.00**

## Small and Intimate

Enjoy a small, intimate gathering with your nearest and dearest. A ceremony for up to 30 people followed by an afternoon tea in your own private room.

- Civil ceremony room hire and event room hire until 5.00pm
  - Red carpet welcome
- Master of ceremonies to guide you through the day
  - Arrival drink for after the ceremony
  - Free use of the grounds for photographs
  - Afternoon Tea with a glass of Prosecco
  - Use of our vintage china and hessian table runners
- Upgrade to a 3-course wedding breakfast for £12.00 per person
- Discounted guest accommodation rate (subject to availability)

**Package - £29.00 per person**

Selected Saturdays throughout the year may carry a surcharge

# Wedding Breakfast

Put together by our culinary team, our menus are specially prepared to offer a range of options to suit all palates.

## Starter Options

(choose up to 3)

### Homemade soups

(choose one)

Vine Roasted Tomato & Sweet Potato, Minestrone, Wild Mushroom, Vegetable & Pearl Barley or Caramelised Red Onion

### Chicken liver parfait

with fig chutney and ciabatta

### Red Onion & goats cheese tartlet

with a walnut & rocket salad (v)

### Duo of seasonal melon

with lemon sorbet, strawberry and pepper sauce (v)

### Salmon and prawn fishcakes

with a Thai spiced white cabbage and fennel salad

### Buffalo mozzarella, tomato and Parma ham

salad with a mustard dressing

# Wedding Breakfast

## Main Course Options

(choose up to 3)

### Roast beef

Yorkshire pudding and roast gravy

### Slow braised pave of beef

With shallots and wild mushrooms

### Chicken supreme wrapped in smoked bacon

served with a red wine and shallot jus

### Breast of chicken

white wine, mushroom and tarragon cream sauce

### Roast turkey with pork & cranberry stuffing

chipolata wrapped in bacon, cranberry sauce and pan gravy

### Roast pork loin

accompanied by apricot stuffing with honey and mustard sauce

### Pork medallions

caramelised apple, red onion marmalade and a calvados sauce

### Baked supreme of salmon

with a prawn, spinach and white wine cream sauce

All main dishes are served with a selection of fresh vegetables and potatoes

# Wedding Breakfast

## Vegetarian Options

(choose one)

**Pearl barley and roast pumpkin risotto**  
with thyme, garlic and roast baby aubergine

**Wild mushroom and goats cheese strudel**  
finished with a rocket and tomato butter sauce

**Penne pasta & sun blush tomato**  
spinach and ricotta sauce with toasted pine nuts

**Pasta basilico**  
pasta with fresh basil and tomato sauce topped with  
roasted peppers and courgettes

**Caramelised shallot and red pepper tart**  
topped with goats cheese and a tomato dressing

**Mushroom ragout**  
wild and field mushrooms cooked in garlic and white wine  
cream set on a toasted croute

# Wedding Breakfast

## Desserts

(choose up to 3)

**Vanilla crème brulee**  
with shortbread

**Baked lemon cheesecake**  
with lemon sauce

**Chocolate fudge cake**  
raspberry compote and vanilla cream

**Meringue nests**  
filled with lavender soaked berries and vanilla podded cream

**White chocolate & raspberry cheesecake**  
with berries and fruit coulis

**Profiteroles**  
with Belgian chocolate sauce

**Glazed lemon tart**  
with Chantilly cream and red fruit compote

# Little Cherubs

For younger guests we have produced a special package which we recommend for ages 2 to 12 years old.

Orange juice on arrival

**Main course choice of:**

Fish fingers

Chicken nuggets

Sausages

Beef burger

Pasta with tomato sauce and cheese (v)

Half portion of adult meal

*(All children to have the same menu)*

**Dessert:**

Half portion of adult desserts or ice cream

Cordial available throughout meal

Children's activity pack

2 Course Meal £11.00 per child

3 Course Meal £15.00 per child

# Evening Buffet

Please choose your options from the selection below.  
All guests must be catered for during your evening reception.

## Finger Buffet

Sausage rolls

Margarita pizza (v)

Mini Cornish pasties

5 spice chicken wings

Assorted mini quiches (v)

Sweet chilli chicken skewers

Spare ribs and barbeque sauce

Indian selection – onion bhajis & samosas

Selection of sandwiches to include vegetarian options

Cheddar cheese & red onion flutes(v)

Herb and garlic prawn twisters

Vegetable spring rolls (v)

Spicy potato wedges (v)

Garlic bread (v)

6 Items: £16.00 per person

8 Items: £19.00 per person

# Evening Hot Fork Buffet

Please choose 1 or 2 items  
(If 2 items are chosen 50% of each will be served)

Beef lasagne  
Thai green chicken curry  
Pork goulash with soured cream  
Chicken, spring onion and wild mushroom pie  
Pork sausages with rich caramelised onion & ale gravy  
Fish Provençal with tomatoes, red peppers and black olives  
Roast butternut squash, goats cheese and pasta bake (v)  
Aubergine and red pepper lasagne with fresh basil (v)  
Spinach, sweet potato and chick pea curry (v)

**Side orders**  
(choose up to 3)

spicy potato wedges, minted new potatoes, selection of vegetables, mixed salad, coleslaw, pasta salad, garlic bread, chips, rice, mashed potato

**£21.00 per person**

## Fish & Chips

**£15.50 per person**

Served in our take out trays with newspaper effect liner

- Battered fish & chips
- Bread & butter and homemade tartar sauce
- Selection of condiments

# Hog Roast

(Minimum of 80 guests to be catered for)

## Option 1

£18.00 per person

- Whole spit roasted pig (excluding head), served on aprox 200 rolls
- Accompanied with stuffing, crackling, apple sauce and condiments
- Add a dessert for £5.95 per person

## Option 2

£22.00 per person

- Whole spit roasted pig (excluding head), served on aprox 200 rolls
- New potatoes, tossed salad and coleslaw
- Accompanied with stuffing, crackling, apple sauce and condiments
- Add a dessert for £5.95 per person

## Extra's

### Late Night Munchies!

- Bacon rolls £3.95 per person  
Minimum of 50% of evening guests must be catered for. Cannot be taken as an evening buffet on its own. Served at 11.00pm for 1 hour.
- Cheese and crackers (cheddar, brie & stilton) £6.95 per person  
Minimum of 50% of evening guests must be catered for. Cannot be taken as an evening buffet on its own. Served at 10.00pm for 1 hour.

# Finishing Touches

Enhance your day with our 'finishing touches'

- **Pancakes Station £225.00**  
Made to order in the reception room with various toppings from 8.00pm – 10.00pm
- **Magic Mirror Photo Booth – from £249.00**  
3 hours hire with a selection of props
- **Candy Ferris Wheel £150.00**  
Filled with a variety of sweets from 7.00pm – 10.00pm
- **Canapés - 3 per person £4.95**  
A selection of fillings / toppings served with your drinks reception or, slider burger, mini hot dog or mini fish & chips
- **Chocolate truffles - 2 per person £1.75**  
A selection of flavours including milk, dark and white chocolate served with coffee after the wedding breakfast
- **Centre Pieces - from £5.00 per unit**  
See your wedding co-ordinator to view the styles available
- **Chair Covers and Co-ordinated Sashes £2.75 Per Chair**  
White Chair covers with a range of coloured sashes
- **Table Runners £3.50 per table**  
In a range of colours to suite your theme
- **Fairy Light Rose Trees £15.00 each**

# Drinks Packages

## A - £15.00 per person

- Arrival drink
- Glass of House Wine with Wedding Breakfast
- Sparkling Wine for Celebration Toast

## B - £19.50 per person

- Arrival drink
- 2 glasses of House Wine with Wedding Breakfast
- Sparkling Wine for Celebration Toast

## C - £25.00 per person

- Champagne on arrival
- 2 glasses of House Wine with Wedding Breakfast
- Champagne for Celebration Toast

## Arrival drink options

- Arrival drink of Bucks Fizz as standard
- Upgrade to bottled beer £2.00pp
- Upgrade to Prosecco £2.50pp
- Upgrade to Pimms £3.00pp
- Upgrade to Gin and Tonic £3.50pp

# Frequently Asked Questions

## **Q. Who do we contact to book a Civil Ceremony?**

Once you have decided upon your date and time you will need to contact Wellington Registry Office who are situated at, Tan Bank, Wellington, TF1 1LX, telephone 01952 382444, to arrange the registrar. Please note that the registrar charges are separate from your wedding package price.

## **Q. What is the charge for a Civil Ceremony?**

All three options, our Sir John Bayley Suite, our Lakeside Suite and our outdoor Pagoda are £500.00.

## **Q. What is the earliest time we can book a Civil Ceremony?**

This is dependent on the suite you prefer. Please ask your Wedding Co-ordinator for more details.

## **Q. Is there a recommended time for a Civil Ceremony?**

We would recommend you book your Civil Ceremony between 12noon and 2.00pm. This allows for your day to run at an even pace and is not rushed.

## **Q. Can we supply our own DJ?**

Yes. We would need copies of their valid P.A.T Testing Certificates and Public Liability Insurance documents at least 2 weeks prior to your wedding.

## **Q. Can we supply our own food/drinks for the Wedding Breakfast or Evening Reception?**

All food and drinks consumed on the premises have to be purchased from the venue. We do not offer corkage or allow our kitchen to be hired privately.

## **Q. What is the maximum number of guests for a Wedding Breakfast/Evening Reception?**

The maximum guests in our Sir John Bayley Suite for your Wedding Breakfast is 110. In our Lakeside Suite the maximum guests for your Wedding Breakfast is 60. Our Sir John Bayley Suite for your Evening Reception is 200, however not all guests would be seated. For all guests to be seated the maximum number is 120

## **Q. Are wedding party guests able to book accommodation?**

Yes. As part of your package, we offer discounted guest accommodation for you and your party. Please ask your Wedding Coordinator for further details.

## **Q. What time does the bar close?**

The bar in our Sir John Bayley Suite closes at 12.00 midnight. Any guests who are residents in the hotel are able to use our Lander Bar and Lounge 30 minutes after the function has ended.

## **Q. Are fireworks permitted at the Buckatree Hall Hotel?**

Unfortunately due to the setting of the hotel within the Ercall Wood, fireworks are not permitted.

## **Q. Can we deliver and/or set up the day before our Wedding?**

We will discuss deliveries with you during the course of the planning stages. As a rule, we can only receive deliveries on the day of your event and within a Pre-arranged time slot.

## **Q. Is there parking available at the venue?**

Yes. Free on-site parking is available.

## **Q. Do you offer tailor made packages?**

Yes. All of our packages are flexible to your requirements. At Buckatree Hall Hotel, we pride ourselves on delivering your perfect day. Please speak with your Wedding Co-Ordinator to discuss the options available.

## **Q. What happens after we pay our deposit with you?**

Your wedding co-ordinator will send you a confirmation letter, a wedding planner and two copies of our terms and conditions, one copy is for you to sign and return and one is for you to keep. We will then be in touch approximately 6-8 weeks prior to your wedding to go over final details. Meetings can be arranged at mutually convenient times on the run up to your wedding to discuss room dressing, menus, timings and all manner of exciting wedding related things – there is no limit how many times you pop in to see us!

# Additional Information

## How to Book

- Initially we suggest that you book an appointment with our wedding co-ordinator who will show you around the hotel and discuss your plans for the day. Before arriving for the appointment please ensure that you are aware of the minimum adult numbers required and our terms and conditions.
- Once you have decided on possible dates and the number of guests that you wish to invite, please call the wedding co-ordinator to check availability of your desired function suite. At this stage, if the suite is available, we can then make a provisional booking for you. This can be held for 7 days (unless otherwise specified) and will then need to be either confirmed with a £500 deposit or released. If we do not hear from you after 7 days, we reserve the right to release the booking
- The wedding co-ordinator will issue you with a copy of the wedding terms and conditions. You are required to sign a copy of this form and return it to the wedding co-ordinator (there will also be a copy for your records).

## Insurance

Everyone is sure to agree that a wedding is well worth the cost, but it can prove to be expensive. That is why insurance against possible difficulties for a number of reasons really does make sense. This is highly recommended by the hotel and details can be supplied upon request.

# Terms and Conditions

## Sarac Hotels Ltd Terms of Business for Wedding, Functions and Related events

- Booking confirmation**
  - 1.1 Any booking is provisional until the Hotel receives a signed copy of these terms from the Client or written confirmation of booking from the Client, receipt of which will be deemed to be the Client's acceptance of these Terms.
- Prices**
  - 2.1 All rates include VAT at the current rate.
  - 2.2 Prices quoted are subject to variation up to 12 weeks prior to arrival, after which, except for variations due to Client requirements, they may only vary due to changes in VAT or other reasons outside the Hotel's control, in which case they will immediately be notified to the Client. In the latter case, the Client will have the right to cancel the Booking without cost.
  - 2.3 All prices are as quoted and no other discount, promotion or reward scheme may be applied in respect of this booking.
- Availability**
  - 3.1 All rooms, facilities and rates offered by the Hotel are subject to availability and the discretion of the Hotel Manager.
- Numbers**
  - 4.1 Provisional minimum numbers will be required from the Client at the time of booking and the Hotel's minimum charge will be based on those numbers.
  - 4.2 At least 16 weeks prior to arrival, the Client will provide the Hotel with up to date guest numbers and, if appropriate, a rooming list.
  - 4.3 At least 8 weeks prior to arrival, the Client will provide the Hotel with final guest numbers. The final charge to the Client will be calculated using this number or the actual number attending, whichever is the greater, provided that the minimum charge is exceeded.
  - 4.4 If any reduction is made by the Client to the final numbers less than 8 weeks prior to arrival, the Hotel may charge the Client 50% of the per head charge for each guest not attending. If less than 4 weeks' notice is given, each non-attending guest will be charged to the client at the full price per head.
  - 4.5 In the event of a reduction in the numbers booked, the Hotel reserves the right at any time up to 4 weeks prior to arrival to reallocate the booking to a suitable alternative venue or facilitate within the hotel.
- Deposits**
  - 5.1 Deposits are payable as follows:  
**Wedding**  
A non-refundable deposit of £500.00 followed by;  
  
A prepayment amounting to 30% of the total sum payable is required six months prior to the event.  
A prepayment amounting to 80% of the total sum payable is required three months prior to the event.  
Full payment is required along with final numbers 8 weeks prior to the event. This is non-refundable and non-transferable.  
  
**Private Event**  
A £10.00 per person non-refundable deposit is required at the time of booking.  
Events which have a lead time of less than 28 days require full pre-payment. Full payment is required along with final numbers 28 days prior to the event. This is non-refundable and non-transferable.  
Failure to pay a deposit within seven days of being requested to do so entitles the Hotel to treat the booking as cancelled.
  - 5.2 If the client cancels, any deposit will be forfeited, to off-set against cancellation charges.

# Terms and Conditions

- 6. Payment**  
Settlement of the invoice in full, less any advance payments, must be made prior to departure from the Hotel.
- 6.1 Payment by cash, cheque or such credit and debit cards as are recognised by the Hotel.  
6.2 At least 3 working days are required to process credit and debit card payments and 5 working days to process cheque payments.  
6.3 Credit facilities with the Hotel are available to corporate accounts, but not to private individuals. Details are available on request.  
6.4 All sums payable are due for payment on presentation of invoice. In the event of any query relating to the invoice, the Client must notify the Hotel within 14 days of the invoice date and the Client's obligation to pay all outstanding balances immediate will not be affected.  
6.5 The Hotel may charge interest at a rate of 2% above Bank of England base rate, from time to time, on any outstanding balance after as well as before judgement.
- 7. Cancellation and postponement**  
7.1 Cancellation or postponement by the client must be in writing and will result in the charges below becoming due. In each case, the percentage charge is based on the advance notice of cancellation given and applies to the estimated total cost of the booking.
- Weddings & Events**  
The original deposit of £500 is non-refundable and non-transferable in any event. Cancellations within 6 months of the date, 30% of the total sum payable is due. Cancellations within 3 months of the date, 80% of the total sum payable is due.  
If cancelled within 4 weeks of the date, full payment is due. All charges mentioned above are based on the numbers and charges agreed at time of confirmation.
- Exclusive Use**  
In the event that your plans should alter and you wish to keep your wedding, but, change from exclusive use to non exclusive use the hotel will take the original quote and subtract this from the new quote. The difference between the two will be invoiced at 50% should a minimum of 6 months notice not be given.
- 7.2 The Client also agrees to reimburse the Hotel for any costs incurred by it arising from the consequential cancellation of the Hotel's arrangements with third parties.  
7.3 Clients will be subject to the above cancellation charges if bedrooms reserved by the booking are not taken up or cancelled or vacated early.
- 8. Charges and cancellation by the Hotel**  
8.1 The Hotel may, without prior notice, change the Client's assigned room(s) for one(s) of equal suitability without affecting any minimum or other charge.  
8.2 The Hotel may cancel the booking at any time and without liability to the Client if:  
8.2.1 The Client is more than 28 days in arrears with payment to the Hotel or Sarac Hotels Limited or any of its subsidiaries for previously supplied services;  
8.2.2 The client is unable to pay its debts as they fall due;  
8.2.3 Any part of the Hotel is closed or unable to operate for any reason beyond the Hotel's control.  
8.3 If the Hotel cancels the booking for a reason other than as set out in clause 8.2, then it will use its reasonable endeavours to provide alternative facilities at another hotel.
- 9. Arrival and departure**  
Bedrooms are usually available from 2pm on the day of arrival.
- 9.1 Bedrooms are to be vacated by 11am on the day of departure.

# Terms and Conditions

- 10. Etiquette and controls**  
10.1 The Hotel reserves the right to judge acceptable levels of noise or behaviour of the Client, guests or representatives and the client must take all steps necessary for corrective action as requested by the Hotel. In the event of failure to comply with management requests, the Hotel may terminate the booking or stop any event without being liable for any refund or compensation.  
10.2 It is the policy of the Hotel not to discriminate on the grounds of race, colour, nationality, creed, sex, marital status, age, ethnic origin or disability. The Client, its employees, guests and all sub-contractors engaged by or on behalf of the Client are expected to adhere to this policy and the Hotel may, without incurring any liability, remove from the Hotel any person offending against this policy.  
10.3 The Hotel and the events it hosts are subject to statutory controls, including those relating to fire, licensing, entertainment, health, hygiene and safety. These must be strictly observed by clients and their guests and representatives.  
10.4 Prior consent of the Hotel must be received for any entertainment or services contracted by the Client or for any display to be fixed. All displays must comply with statutory codes and regulations.  
10.5 The client will ensure that any outside contractor reports to the Hotel's Duty Manager to sign a contractor's indemnity form.
- 11. External purchases**  
11.1 No drinks, including (but not limited to) wines, spirits, beers or any food may be brought into the Hotel or its grounds by the Client, guests or representative s for consumption or sale on the premises without the express written consent of the Hotel and for which a charge may be made by the Hotel.
- 12. Liabilities**  
12.1 Other than for death or personal injury caused by the negligence of the Hotel, the Hotel's liability to the client is limited to the price of the booking plus expenses directly and necessarily incurred by the Client to comply with the booking.  
12.2 Unless the Hotel is liable under clause 12.1, the Client indemnifies the Hotel from and against any and all liability and any claims, costs, demands, proceedings and damages resulting or arising from the booked meeting or event, the Client, its guests and any outside contractor.  
12.3 The Hotel will not be liable for failure to perform to the extent that the failure is caused by any factor beyond its reasonable control.  
12.4 The Hotel does not accept responsibility whatsoever for damage to, or theft from, vehicles parked on the hotel premises.  
12.5 The Client is responsible for any damage caused to the allocated rooms, furnishings, utensils and equipment in them by any act, default or neglect of the Client, its guests or sub-contractors and shall pay to the Hotel on demand the amount required to make good or remedy any such damage.
- 13. General**  
13.1 The Hotel's name, telephone and facsimile numbers, logo, website address and the name Sarac Hotel Ltd. and derivatives must not be used in any advertising or publicity without the express prior written consent of the Hotel's General Manager.  
13.2 The booking is not assignable by the Client without the prior written consent of the Hotel.  
13.3 The information provided by the Client may be processed by Sarac Hotels Ltd. for the purposes it has notified to the Data Protection Registrar. By confirming the booking, the Client consents to this processing of the information.  
13.4 Any comment or complaint should be made at the Hotel at the time of the Meeting or Event so that the matter can be resolved immediately. Alternatively, write within 28 days to the Hotel's General Manager.  
13.5 These terms are deemed to incorporate the Hotel's general terms of business, copies of which are available on request or which can be read on the Hotel's website.  
13.6 These terms will be construed in accordance with English law and the Hotel and Client submit to the non-exclusive jurisdiction of the English courts unless the Hotel is in Scotland, in which case Scottish law will apply and the Scottish courts will have non-exclusive jurisdiction.

